



Examination Notice Gettysburg Borough Police Department

Forms required to be completed in order to apply for the position of Entry Level Patrol Officer are available at the Gettysburg Borough Administration Building, 59 East High Street, Gettysburg, PA. 17325. The Borough Administration Building is open from 8:00 AM-4:30 PM, Monday through Friday. Call (717) 334-1160 if you have any questions.

COMPLETED APPLICATIONS MUST BE TURNED IN TO THE BOROUGH SECRETARY'S OFFICE DURING NORMAL BUSINESS HOURS BY JULY 28, 2016.

A PROCESSING FEE OF \$60.00 IS DUE WHEN THE APPLICATION PACKET IS RETURNED.

Physical Fitness Test

Date: Saturday, August 13, 2016
Time: 9:00 am, arrive no later than 8:45 am
Location: Picola Law Enforcement Complex
Gate 5, Industrial Road, HACC Campus
One HACC Drive, Harrisburg, PA, 717-780-2408

Written examination:

Date: Saturday, August 27, 2016
Time: Candidates will be notified by letter
Location: Adams County Department of Emergency Services
230 Greenmyer Lane, Gettysburg, PA 17325, 717-334-8603

Oral Examination:

Date: Saturday, September 10, 2016
Time: Candidates will be notified by letter
Location: Adams County Department of Emergency Services
230 Greenmyer Lane, Gettysburg, PA 17325, 717-334-8603

Applicants shall possess a diploma from an accredited high school or a graduate equivalency diploma and shall be Act 120 certified or have completed all requirements to become Act 120 certified. In addition, every applicant must be a United States Citizen, be physically and mentally fit to perform the full duties of a police officer, be eligible to receive certification from the Municipal Police Officers Education and Training Commission (MPOETC), and prior to appointment possess a valid motor vehicle operator's license issued by the Commonwealth of Pennsylvania. A copy of the job functions and tasks will be included in the application packet.

Other mandatory components of the test are, a medical examination, and a psychological examination. A complete copy of the Gettysburg hiring policy, as set forth in its Civil Service Rules, is available for inspection during regular business hours at 59 East High Street.

Please note there are two consent forms in this packet for the Physical Fitness Test. One is for Gettysburg Borough and one is for the testing agency, HACC. Both must be filled out by a doctor before returning this application packet.